**Title  Not More Than 12 Words Times New Roman Font Size 14, Bold, Centred**

(The title of the paper should be concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.)

First Author 1,\*, Second Author 2, Third Author 3 (11pt)

1 First affiliation, Address, City and Postcode, Country (9pt)

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\* corresponding author

**Abstract-Times New Roman (12 pt, Bold, Centred)**

Abstract is not more than 300 words (11 pt, No Space, Justify)

*Keywords: maximum 5 (11 pt, Italized, Justify)*

1. **INTRODUCTION [Times New Roman 11, bold]**

The introduction contains the research background, problem statement (s), objectives, significance, and literature review (including underlying theories) which are NOT written in sub-headings. [Times New Roman 11, normal].

1. **RESEARCH METHOD**

This part covers the research design, coverage and limitation, setting of place and time, technique of collecting data, and technique of data analysis. [Times New Roman 11, normal].

1. **FINDINGS AND DISCUSSION**

The findings and discussion of research are presented in this part. Tables, graphs, and pictures might be used to demonstrate the research findings. The discussion part gives information on the data analysis and their interpretation referring to the relevant theories. The future research may also be illustrated. Sub-headings may be used in this part. The presentation of tables and pictures may follow the examples below. [Times New Roman 11, normal].

***3.1 Sub-Heading 1***

Sub-headings suit the topic of discussion. If sub sub-headings are needed, the numbering follows the subsequent rules:

***3.1.1 Sub Sub-Heading 2***

***3.1.2 Etc.***

The number of sub-headings are contingent on the research objectives/ discussion.

***3.2 Sub-Heading 2***

***3.3 Etc.***

Tables and figures’ styles are presented as follows.

Table 1. Sample

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Column 1 | Column 2 | Column 3 | Column 4 | Column 5 |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
| 6. |  |  |  |  |  |

Figure 1. Sample

1. **CONCLUSION**

This part presents the conclusion which may contain the summary of research findings and discussion. Recommendations could also be proposed in this part. [Times New Roman 11, normal].

1. **REFERENCES**

It is encouraged to write the citations and references using a reference manager application such as Mendeley, Zotero, Reffwork, End note. [Times New Roman 11, normal].